



DIVISION OF
PLAN REVIEW & PERMITTING

**ENVIRONMENTAL SITE DESIGN (ESD)
CONCEPT/PRELIMINARY CONSULTATION PLAN CHECKLIST**

DATE: _____

PROJECT: _____

TAX ACCOUNT ID # (Required)

COUNTY PLAN FILE NUMBERS: _____

DESIGN FIRM: _____

INSTRUCTIONS: To be completed by the applicant. It is to be signed by the appropriate design professional with the initial document submittal. Indicate "N/A" for not applicable and "✓" for included. Subsequent checklist submittals will be at the discretion of the Director, Division of Plan Review and Permitting.

I. SUBMISSION DOCUMENTS

- A. A concept plan at the scale specified by the Director showing site location, existing natural features, water and other sensitive resources, topography, and natural drainage patterns, property boundaries, property ownership, existing public and private roads and rights-of-way. _____
- B. Preliminary estimates of stormwater management requirements, the selection, size and location of ESD planning techniques and treatment practices and structural stormwater measures to be used, and the location of all points of discharge from the site. Provide ESD to the MEP spread sheet. _____
- C. A narrative that supports the concept design and describes how ESD will be implemented to the Maximum Extent Practicable (MEP) and how natural resources are protected and enhanced. _____

II. CONCEPT PLANS – GENERAL INFORMATION

STANDARD TITLE AND SIGNATURE BLOCKS (ALL SHEETS)

- 1. Owner/Developer name, address and phone number. _____
- 2. Design Professional name, address, phone number, seal, signature, date. _____
- 3. Project name, zoning, tax map, election district, street address, parcel no., label 8-digit watershed name and number. _____

4. Minimum scale of 1 inch = 50 feet. _____
5. Maximum plan size is 24 inches by 36 inches. _____
6. Soil identification/Soils map. _____
7. Limits of clearing and grading. _____
8. Show location of impervious areas (buildings, roadways, parking, and sidewalks). _____
9. Preliminary location of ESD practices. _____
10. Property lines shown with bearings and distances. _____
11. Downstream drainage easement evaluation statement. _____

VICINITY MAP REQUIREMENTS (COVER SHEET)

1. Scale 1" = 2000', north arrow shown. _____
2. ADC Map Coordinates. _____
3. Site delineated. _____
4. Major roads identified. _____

III. SITE ENVIRONMENTAL INVESTIGATION:

1. 100 year floodplain delineated on the plan (include FEMA Panel Number). _____
2. Non-tidal wetlands delineated. _____
3. Highly erodible soils delineated. _____
4. Steep slope areas delineated. _____
5. Sensitive areas and required buffers delineated. _____

IV. FOREST STAND DELINEATION:

1. Submit a copy of an approved Forest Stand Delineation which meets the requirements of the Washington County Forest Conservation Ordinance. _____

V. ADDITIONAL COMMENTS:

1. Check if additional comments have been attached. _____

Prepared by: _____

Name (signed)

Company

Date

Name (printed)

Registration Number

Telephone

Developer: _____

Telephone